

Creating a New Account and Login

- Click on “Create New Account” on the login page of SSJDA Direct.

Log In

- When the “SSJDA Direct Terms of Use” screen is displayed, read the terms of the agreement carefully, and if you agree, click on the “I agree” button.

- Enter the required information (items marked with “#”) correctly. When graduate students register, all items are required information, with or without the “#” mark. After confirming that all items have been entered, click on “Confirm.”

* Undergraduate and graduate university students may register only after their faculty advisor has registered.

* Please note that your registration information be used to contact you to confirm your identity. Thank you for your understanding.

- Create New Account - # Required Field	
# Full Name	SSJDA-Faculty
# University/Institution (Affiliation)	University of Tokyo
# Section/Department	Institute of Social Science
# Academic Status	<input checked="" type="radio"/> Faculty <input type="radio"/> Graduate Student <input type="radio"/> Undergraduate <input type="radio"/> Researcher
# Position	Example Researcher: section chief, laboratory chief, chief researcher, researcher Student: 2nd year undergraduate student Faculty
# e-mail Address (Re-enter to confirm.)	Faculty members must register with an e-mail address from academic domains such as ".edu", ".ac.jp", ".ac.uk" etc. If you are unable to register your e-mail address, please contact SSJDA at: ssjda@iss.u-tokyo.ac.jp. ssjda-test@iss.u-tokyo.ac.jp ssjda-test@iss.u-tokyo.ac.jp
# Phone	03-0000-0000
- Undergraduate and graduate students must also complete the following -	
Name of Faculty Advisor	
Faculty Advisor's Affiliation	
Faculty Advisor's e-mail address (Re-enter to confirm.)	

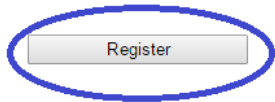
- Verify that all information is accurate and click on the “Register” button.

Create New Account

– Confirm that all the following information is correct. –


– New User Registration Confirmation –	
Full Name	SSJDA-Faculty
University/Institution (Affiliation)	University of Tokyo
Section/Department	Institute of Social Science
Academic Status	Faculty
Position	Faculty
e-mail Address	ssjda-test@iss.u-tokyo.ac.jp
Phone	03-0000-0000
Name of Faculty Advisor	
Faculty Advisor's Affiliation	
Faculty Advisor's e-mail address	

[Return to Data Entry Page](#)



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- An e-mail with your user ID and password will be sent to your e-mail address. Enter the ID and password on SSJDA Direct login page and click on “Log In” button. User Page will appear when you successfully log-in.



[Japanese](#)
Center for Social Research and Data Archives,
 Institute of Social Science, The University of Tokyo

User Page SSJDA-Faculty

[Change User Information](#)
[Change Password](#)
[Usage Application](#)
[Register Usage Output](#)
[Output Search](#)
[Log Out](#)
[User's Manual](#)

– Applications waiting for approval –

Number of applications waiting for approval : 0

* Press the "details" button to access the Details of Application for Use page.
 * Please submit Usage Reports from the Details of Application for Use page.
 * If data is downloaded for educational purposes, the Usage Period is one year. Total: 0
 * For students, the Period of Use expires on 3/31 of the fiscal year of application (e.g., FY 2014 runs from 4/2014 to 3/2015).

– List of Applications for Use –

Application No.	Application Date	Purpose	Survey Title	Status	Deadline for submitting usage report
No matches found					

* For applications whose "status" is "SASE not received by SSJDA", please send a self-addressed and stamped envelope to SSJDA as soon as possible. Total: 0

* Press the "Details" button to access the Usage Output Details page. Total: 0

– List of Usage Output –

Output report no.	Registration Date	Author Name	Title
No matches found			

Total: 0

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- When you forget your password, click on “I forgot my password” button on the login page. When the Resend Password Page is displayed, input your registered e-mail address and click on “Send Password” button.

[Log In](#) > Resend Password

[SSJDA-Faculty](#)

* Enter your e-mail address to have your password resent.