

## SSJDA Direct Terms of Use

SSJDA Direct is an online system for applying for access to the archive of raw statistical data deposited with the SSJ Data Archive by contributing institutions. SSJDA Direct is operated by the Center for Social Research and Data Archives affiliated with the Institute of Social Science at The University of Tokyo. Users may apply to use this data through SSJDA Direct's online application system. Most data sets are provided through CD-R, however a portion of the data is available for download through SSJDA Direct.

In order to access the SSJDA Direct archives, it is necessary for all users to agree to the following Terms of Use.

### 1. Maintenance of Secrecy

I will not perform analysis in such a way as to be able to identify individual respondents.

### 2. Usage Restrictions

I will not perform secondary analysis for any non-academic purposes.

Some data is available for use for educational purposes.

If I apply to use this data for educational purposes, I will not use the data for any non-educational purposes.

### 3. Faculty Consent for Use by Graduate and Undergraduate University Students

Graduate students must obtain the approval of a faculty member to apply for data use.

When graduate and undergraduate students apply to use the system, an e-mail is sent to the faculty member's e-mail address entered by the student.

The faculty member who receives the e-mail then logs in to SSJDA Direct and gives consent for the student to apply for the data. After the faculty member acknowledges his/her consent for the application, the application will be reviewed by SSJDA. Once approved, the student will be able to officially apply through SSJDA Direct's online system.

### 4. Clear Labeling of Sources (Citation)

Users of the SSJ Data Archive are required to clearly indicate the source of their data when presenting the results of their secondary analyses.

[Citation sample]

These results are the result of a secondary analysis performed on raw data using data from (Survey title) deposited by (Depositor's name) stored in the Center for Social Survey and Data Archive located at The University of Tokyo's Institute of Social Science.

#### 5. Submitting Copies of Publications

When reporting the results of a secondary analysis in a thesis or report using data from the SSJ Data Archive (including conference presentations), I will submit an Output Report and send required number of printed copies of the document(s) to the SSJ Data Archive.

#### 6. Change in User Information

If there is any change in my user information, I will update that information registered with SSJDA Direct immediately.

#### 7. Questions

I will direct any questions regarding the raw data that I use, as well as questions about data collection methods to the SSJ Data Archive, and will not make inquiries directly to the depositor of the data.

#### 8. Dealing with Problems

If any problem arises, I will obey any directions given by the SSJ Data Archive.

#### 9. Exemption from Responsibility

In the event that I incur any loss or damages as a result of using SSJDA Direct, I will hold neither the depositor of the survey nor the SSJ Data Archive responsible in any way.

I agree to the above Terms of Use. Proceed with User Registration.