Applying to Use Data (Faculty for Instructional Purposes)

- SSJDA requires data usage applications by faculty users in the following purposes. Please note that faculty users must make applications for instructional purposes in order to distribute datasets to undergraduate students.
  - Seminar or Workshop where students use datasets from SSJDA.
  - Undergraduate thesis.
  - Other purposes for which undergraduate students use datasets from SSJDA.
- After logging in, User Page is displayed. Click on “Usage Application.”

- Search the data you apply for instructional purpose in the Search Bar. Click on “Select” button on the right-hand side of the survey you wish to use.
The data you would like to apply is displayed in “Requested Data” box.
- Check “Education” in the Purpose of Use box. Click on “Download Student List Form” button. The student list form must be submitted within 3 months since the course has started.
- In the space for the Research Plan, enter the title of the course and the name of the university, college, etc.
- When your students apply to use data for their theses but they are not in the grade to submit theses, you need to apply for the data for instructional purpose.
- Click on “Confirm Application” button.

* If data is downloaded for educational purposes, the Usage Period is one year.
* For students, the Period of Use expires on 3/31 of the fiscal year of application (e.g., FY 2014 runs from 4/2014 to 3/2015).
The confirmation page is displayed. Read the Pledge, check the box “I agree to the Pledge written above”, and click on “I Agree.”
When the message “Your application has been recorded” is displayed, the application for data use process is complete. The data you applied to use is listed on the “List of Applications for Use.”

Application No.: 8124
Your application has been recorded.

* Press the "details" button to access the Details of Application for Use page.
* Please submit Usage Reports from the Details of Application for Use page.
* If data is downloaded for educational purposes, the Usage Period is one year.
* For students, the Period of Use expires on 3/31 of the fiscal year of application (e.g., FY 2014 runs from 4/2014 to 3/2015).
An e-mail with the title “Acknowledgement of Application for Data Use” will be sent to the e-mail address you registered.

We received the following application for data use:

- Application No.: 0124
- User ID: ssjda-test@iss.u-tokyo.ac.jp
- User name: SSJDA-Faculty
- User affiliation: University of Tokyo
- Application date: 01/Feb/2016
- Purpose for Use: Education
- Data: PSID, Japanese Life Course Panel Surveys for the Youth (JLPS-Y) wave 1 lifetime data, 2007

Permission to use data requires approval from SSJDA and the depositors of the data. Please be patient while waiting for approval. We will notify you by e-mail as soon as the application is approved.

In addition, graduate and undergraduate students’ applications must first be approved by their faculty advisor before being submitted for review by SSJDA.

* Do not reply to this e-mail.